



SHRI VISHWAKARMA SKILL UNIVERSITY

(A State Skill University, setup by an Act of Legislature in 2016)

187081

Course : B. Voc. BPM and Analytics
Subject : Fundamentals of Management & Organisational Behaviour
Subject Code : GBGE-101
Semester : First
Duration : 3 Hours
Maximum Marks : 70

Instructions to the Students

1. This Question paper consists of two Sections. All sections are compulsory.
2. **Section A** comprises 10 questions of objective type in nature. All questions are compulsory. Each question carries 2 mark.
3. **Section B** comprises 8 essay type questions out of which students need to do any 5. Each question carries 10 marks.
4. Read the questions carefully and write the answers in the answer sheets provided.
5. Do not write anything on the question paper.
6. Wherever necessary, the diagram drawn should be neat and properly labelled.

Roll Number

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SECTION –A (OBJECTIVE TYPE QUESTIONS)

(10*2=20 Marks)

1. Write short notes on the following:
 - (a) Selective perception
 - (b) Management vs. Administration
 - (c) Delegation vs. Decentralization
 - (d) Motivation vs. Morale
 - (e) Exit interviews
 - (f) Two methods of compensation
 - (g) Types of personality
 - (h) Free-rein or Laissez-faire leadership
 - (i) Advantages of centralization
 - (j) Self actualization needs

SECTION –B (ESSAY TYPE QUESTIONS)

(5*10=50 Marks)

2. Discuss the roles of management at various levels. How these roles change with the changing situations in organization. Illustrate your answer with suitable examples.
3. Explain the contribution of Henry Fayol and Elton Mayo in the evolution of management.
4. What are the basic distinctions between the role played by line managers and staff managers? How line people could effectively utilize the services of staff people?
5. Discuss the various steps involved in control process. What techniques are used in controlling?
6. What types of conflicts emerge in organizations? How these conflicts can be resolved?
7. 'Different leadership styles exist among leaders in different times and in different situations'. Discuss and give the important leadership styles with their merits and demerits.
8. Distinguish between motivation theories of Maslow and Herzberg. In what way are they interdependent?
9. Explain the stages of learning. Also discuss the cognitive and behavioral theory of learning.

-----End of Paper-----